

Board Member Meeting
Tuesday, June 4, 2019
6:00-8:00 pm
Denny's Otsego

1. CALL TO ORDER (President/Vice President): 7:09pm
2. ROLL CALL (quorum = majority of existing Directors): Kara, Heather, Pete, Kathy, Michelle, Jinae, Karmyn, Missy (by phone)
3. APPROVAL OF AGENDA (unanimous additions/deletions required) Pete motioned, Kathy second. Motioned approved.
4. APPROVAL OF Prior Month Meeting Minutes
 - May meeting: Heather motioned, Pete seconded. Motioned passed.
5. Open Microphone none
6. President's Report – Kara
 - Working to get a finalized ice schedule for fall; waiting for game dates from Rich
 - Requested locker room for our summer day ice skater
7. Secretary's Report – Missy
 - Email vote:
 - Meeting dates for the next season:
 - i. Previously, have met first Tuesday of every month, allowing for coaches to attend meetings after Tuesday club ice. Starting Fall 2019, ERFSC will not have Tuesday ice.
 - ii. Agreement to change meetings to 1st Monday of the month beginning Fall.
 - iii. 2019-2020 meeting dates:
 1. Tuesday, July 9th
 2. Tuesday, August 6th
 3. Monday, September 9th
 4. Monday, October 7th
 5. Monday, November 4th
 6. Monday, December 2nd
 7. Monday, January 6th
 8. Monday, February 3rd
 9. Monday, March 2nd
 10. Monday, April 6th
 11. Monday, May 4th
 - iv. 2019-2020 meeting times: 6:00pm
 - v. 2019-2020 meeting location:
 1. **ACTION: Missy will contact local restaurants and secure meeting locations for July and August meetings.**
 2. **ACTION: Missy will contact the City of Elk River/ISD 728 for availability of a room in the ER High School close to Door A (main school entrance) for meetings during the school year.**
 - For school year
8. Treasurer's Report –
 - Jody emailed report for May
9. Communications Chair – Jody – no report
10. Membership Chair – Heather
 - May reach out to collegiate skaters to see if they are interested in a new ERFSC membership
 - USFS just opened their website up for updating club memberships; Heather entering them
 - Membership volunteer forms handed off to volunteer chair

- Discussion of Buffalo's FSC (ISI, not USFS) members asking Jinae about membership required of their skaters to skate on ERFSC summer ice
 - i. Discussion that ISI members who wish to continue to skate on ERFSC club ice as of Fall 2019 session will need an ERFSC Associate, Intro, or Home Membership
 - ii. Pete motions to offer ISI members a USFS Learn to Skate Membership through ERFSC for \$20, Michelle seconds. Motion passes.
 - iii. **ACTION: Someone will pass this onto applicable coaches and skaters.**

11. SafeSport Chair – Karmyn

- Waiting on numbers

12. Test Chair – Kara – no report

13. Coach Liaison/TCFSA – Kara/Janice/Missy

- Jinae – discussion that TCFSA is still requesting volunteer clubs for hosting MN State Competition

14. Fundraising Chair – Jinae

- Golf Tourney June 21st: club member participation is less than last year; still in need of signing up hole sponsors, golf teams, and donations
- **ACTION: Jinae will send email for ERFSC contacts to main club email box to be sent out.**

15. Volunteer Chair – Michelle

- Members who did not meet minimum volunteer hours will have their volunteer deposit checks cashed
- **ACTION: Treasurer will cash checks.**

16. OLD BUSINESS

A. Ice Show - table

B. Summer Contract / Classes

- i. Dropping Monday, June 10th due to this being the last day of ISD 728 school is fine with Rich.
- ii. Jinae motioned to refund all contracted skaters for Monday June 10, Michelle seconded. Motion passed.
- iii. **ACTION: Treasurer will need to contact any members that have contracted Monday summer session that will need to be refunded.**

- Dropbox will be taken down during construction and may not be replaced – Kara can update board as info becomes available
- Friday Classes – Coaches
 - i. Lindsay (Junior Club Director), Tara, Rebecca
- Contract Numbers
 - i. Numbers are less than last year, but seems like skaters who will likely register, have just not registered yet. Summer buy on is historically higher, makes us break even or make a profit

C. Office Clean Up

- Pretty much taken care of
- Coach chairs were the city's, they are very old/dirty, agreement to throw them out
- Discussion that club will approve to replace them if city does not

D. Parades

- Sherburne County – Saturday, July 20th, 2019 @ 10am
- During parent meeting, parents requested review of considering counting time of skaters in walking in parades, to increase member participation and appeal more to crowds at parades
- **ACTION: Pete will email board for email vote on volunteer hours recommended to offer for parents and skaters to attend this parade to increase parade #'s.**

- ACTION: Pete will then email club and board about any volunteer or donation needs.

17. NEW BUSINESS

A. Board Member Handbook

- ACTION: All board members need to read; Kara states it addresses some things that need to be addressed.
- It has been signed by board members in the past.

B. Fall Ice

- ACTION: Kara will email board an updated schedule and potential schedule as ice time is finalized.

C. Lettering during Construction

- Discussion that ERFSC will have roughly half the number of contract hours available for skaters this year due to arena construction
- ACTION: Agreement to reach out to the high school skaters who may be impacted by not having access to skate their mandatory for lettering hours on ERFSC ice this season. Special consideration/arrangements may be made by the board for this season only to ensure skaters eligible for lettering are not disqualified due to limited access to contract ice.

18. OTHER BUSINESS

A. Future Agenda Items

- Committee to review club policies
- Other annual items

B. ADJOURNMENT: 9:09pm