

2023-2024
ELK RIVER FIGURE SKATING CLUB



MEMBERSHIP INFORMATION

MEMBERSHIP FEE:

A portion of ERFSC's Membership Fee is remitted to United States Figure Skating Association (USFSA). New and renewing members must complete an [ERFSC Membership Application form](#). Each member will receive a membership card from USFSA, and each family will receive a copy of *Skating* magazine.

Both ERFSC and USFSA membership dues are paid annually & expire on June 30th of every year.

***JULY 1, 2023, TO JUNE 30, 2024**

Membership Options:	Application Fee	Fundraising Fee (Ck date:5/1/2024)	Volunteer Hours/Fee (Ck Date:5/1/2024)
Membership Fee - For first member. Includes USFSA membership & SKATING magazine. One family member must pay the full membership fee. **Identify if the skater is 18 years or older.	\$110	\$150	16 / \$250
Introductory Membership Fee – Only available to first-time, full members of ERFSC/USFSA. Includes USFSA membership & SKATING magazine.	\$60	\$75	8 / \$125
Family Membership Fee – Includes both the first and any subsequent family members. Includes USFSA membership & SKATING magazine.	\$155	\$200	24max/\$300
Introductory Family Membership Fee – Only available to first-time, full members (first and any subsequent family member) of ERFSC/USFSA. Includes USFSA membership & SKATING magazine.	\$105	\$100	12max/\$150
Adult Membership (non-competitive series) – Available to skaters 18 years or older who are home club members of ERFSC. Includes USFSA membership & SKATING magazine. *Required to complete background check and SafeSport Training.	\$130	NA	NA
Coaches Membership Fee - REQUIRED for coaches that are home club members of ERFSC. Includes USFSA membership & SKATING magazine.	\$70	NA	NA
Collegiate Membership Fee - Good for <u>four</u> consecutive years. Must be attending a college or university.	\$125	NA	NA
Board Membership Fee – Paid for by board as long as member is in good standing	\$0	Tied to skater	Tied to skater
Associate Membership Fee – A non-former member of the club	\$0	\$0	\$0

*Additional Membership Fees available upon request from membership chair.

ABOUT ERFSC

ERFSC is a non-profit organization and was incorporated under the Laws of the State of MN on November 29, 1999, to promote the sport of figure skating in the Elk River area. Members of the Board manage the Club. Directors are elected by the voting members of the Club at the annual Membership Meeting, usually held in May of each year. Directors serve three-year terms and are responsible for attending monthly Board meetings, possibly serving in an officer position, such as President, Vice-President, Treasurer or Secretary, and volunteering their time during ERFSC programs and events.

ERESC CODE OF CONDUCT

Codes of Conduct for skaters/parents or coaches are included and must be complied with as a condition of club membership.

2023-2024
ELK RIVER FIGURE SKATING CLUB
MEMBERSHIP APPLICATION

Parent or Guardian Information			
Primary Parent/Guardian Name:		Primary Phone:	
Address:		Other Phone:	
City:	State:	Zip:	Email:
Secondary Parent/Guardian Name:		Primary Phone:	
Address:		Other Phone:	
City:	State:	Zip:	Email:
Skater Information			
Member #1:	Date of Birth:	Age:	USFSA #:
Member #2:	Date of Birth:	Age:	USFSA #:
Skater over the age of 18 years of age? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, skater will be required to do additional training, SafeSport/Background Checks. Please see Board member for more info.			
Home Club (if other than ERFSC):			
School:		Grade:	
Are you a member of another club? Yes <input type="checkbox"/> No <input type="checkbox"/> Club Name:			
Coach Name:			

Name(s)	Intro \$60	Intro Family \$105	Regular \$110	Family \$155	Assoc \$0	Adult \$130	Coach \$60	Collegiate \$125	Collegiate Ext \$125	Total Across
#1										
#2										\$

I hereby apply for membership in the Elk River Figure Skating Club, herein "Club", a member of the United States Figure Skating Association, herein "USFSA", and agree that in accordance with the by-laws of the Club, all membership applications are subject to approval by the Executive Board in regard to class of membership, acceptance, or rejection.

I understand that there are both procedural and behavioral rules and guidelines relative to purchasing club ice and participating in activities and events in which the Club and USFSA is involved. [Rules and guidelines are detailed in Club Ice Contract and Club policies, USFSA Rule Book]. I understand that it is my responsibility to know these guidelines and adhere to them or my Club privileges may be suspended or terminated. Further adhering to USFSA Rules I have neither tried out for nor appeared in any professional groups or shows, not sanctioned by USFSA.

In addition to rule violations, I understand that failure to pay dues and ice fees may result in a loss of Club privileges. However, I understand that loss of Club privileges for any reason does not release me from ice contract or other fee obligations committed to prior to loss of Club privileges. In consideration of the benefits to us awarded by acceptance of this application, I, the undersigned, agree to hold and save harmless the Elk River Figure Skating Club, it's officers and members, for any claims or demands arising out of any accidents and/or injuries during skating sessions, or for loss of personal property by myself, my spouse, children and guests.

I certify that all members listed above have read, understood and will comply with the ERFSC Code of Conduct:

Parent/Guardian/Skaters over 18 _____ Date _____

Mail form to: **ERFSC • PO Box 639 • Elk River, MN 55330**

For Office Use Only (Membership):			
Date: _____	Amt. Paid: _____	Cash or Ck # _____	Staff Initials _____
Fundraising:		Volunteer:	
Date: _____	AmtPd: _____	Cash/Ck#: _____	Initials: _____
Date: _____	Amt Pd: _____	Cash/Ck#: _____	Initials: _____



2023 - 2024

Medical Emergency Form

Please complete and return the Membership Application form. This information will be kept at the Elk River Arena in case of illness or injury while your skater is at the Arena.

PLEASE PRINT CLEARLY TO ENSURE ACCURACY

Skater Name: _____ Home Phone (____) _____

Address: _____

City: _____ State: _____ Zip Code: _____

Parent/Guardian: _____ Cell Phone: (____) _____

Parent/Guardian: _____ Cell Phone: (____) _____

Emergency Contact (if parents cannot be reached):

Name: _____ Phone: (____) _____

Relationship to Skater: _____ Cell Phone: (____) _____

Doctor: _____ Phone: (____) _____

Dentist: _____ Phone: (____) _____

Orthodontist: _____ Phone: (____) _____

Hospital Preference: _____ Phone: (____) _____

Medical Insurance: _____ Policy # _____

Pre-Existing Conditions:

Contact Lenses: Yes No

Diabetic: Yes No

Allergies: Yes No If yes, please specify:

Please list any additional health related information you believe would be pertinent in case of a medical emergency:

In case of serious accident or illness and I cannot be reached, I hereby authorize the doctor or treatment center listed above to treat my child _____ (Skater's name). If necessary, an ambulance can be called. The cost of the ambulance is my responsibility.

(Signature of Parent/Guardian)

(Date)

2023 - 2024

ELK RIVER FIGURE SKATING CLUB (ERFSC)

Electronic Communications Policy

ERFSC is committed to creating a safe and positive environment for members' physical, emotional and social development and ensuring that it promotes an environment free of misconduct. Effective communication concerning activities, schedules, and administrative issues among coaches, members and their families, officials, and volunteers is critical. However, the use of electronic communications (including mobile devices, web-based applications, social media, and other forms of electronic communication) increases the possibility for improprieties and misunderstandings, and also provides potential offenders with unsupervised and potentially inappropriate access to minor skaters. The improper use of electronic communications can result in misconduct. Accordingly, all members shall adhere to this Electronic Communications Policy at all times.

Social Media

ERFSC maintains a website for the purposes of communicating non-personal information about club/skating related activities. This includes communication designed to show support of ERFSC members and their accomplishments, and for the promotion of ERFSC, its programs, and events.

All electronic communication of any kind between adults and minors, including the use of social media, must be non-personal in nature and be for the purpose of communicating information about club/skating-related activities.

No contact information for any minor will be placed on the ERFSC website or any social media site established by ERFSC in the future.

Email, Text Messaging and Similar Electronic Communication

All email and text message content between adults and minors must be non-personal in nature and be for the purpose of communicating information about club/skating activities.

Emails and text messages from any adult to any minor member must be copied or include a parent. A parent may grant permission in writing to contact their minor without copying or including that parent. In such an event, all electronic content between the adult and the minor should be readily available to share with the public or the families of the skater or coach/adult.

Coaches, skaters, and club volunteers must follow common sense guidelines regarding the volume and time of day of any allowed electronic communications.

Request To Discontinue All Electronic Communication or Imagery with Minors

Following receipt of a written request by the parents of a minor that their child not be contacted by any form of electronic communication by coaches or other adults in the program, ERFSC and its members shall immediately comply with such request without any repercussions for such request.

Violations

Social media and other means of electronic communication can be used to commit abuse and misconduct (e.g., emotional, sexual, 'sexting', bullying, harassment, and hazing). Such communications by any coach, skater, parent, volunteer, or other participant in any ERFSC activities will not be tolerated and will be considered violations of ERFSC's Athlete Protection Policy and the USFS SafeSport Program.

Violations of ERFSC's Electronic Communications Policy should be reported pursuant to ERFSC's Reporting Policy.

Skater Name: _____ Date: _____

Parent/Guardian: _____ Date: _____



ERFSC Skater, Parent & Coach Code of Conduct

As a member of our club, all skaters must adhere to this Code of Conduct at all times.

General Guidelines:

ERFSC is committed to creating a safe and positive environment for members' physical, emotional and social development and ensuring that it promotes an environment free of misconduct. This Skater Code of Conduct has been established to ensure the safety of all members using our ice to ensure quality practice time for all home club, associate, non-members and guests who purchase ice from the club and who participate in all club-related activities.

1. All skaters, regardless of whether they hold home club, associate, non-member or guest status must follow and uphold the tenets in this Skater Code of Conduct regarding behavior on and off the ice. All club members are expected to exhibit good sportsmanship and be courteous toward their fellow skaters, coaches, parents of skaters, U.S. Figure Skating officials and guests.
2. Our club is committed to promoting a positive and friendly environment for all skaters. Remember 'The Golden Rule' —treat other people like you want to be treated—with respect.

Ice Etiquette and Safety:

1. While in lesson or practice, it is the skater's responsibility to always be conscientious and aware of other skaters around them.
2. Skaters must skate with the flow of other skaters and familiarize themselves with the most commonly used areas for jumps and spins.
3. The only time a skater has the SOLE right of way is when they are skating their program to music. When you hear another member's music, please extend that person the courtesy and move out of their path momentarily. This only takes a moment, and you will enjoy the same courtesy while you are performing your program.
4. Advanced skaters are expected to exhibit patience toward beginner members of the club.

Remember, you were an inexperienced skater once, and it takes time for our future generation to advance to the point where they are completely comfortable skating with all levels of skaters.

U.S. Figure Skating Member Code of Conduct

GR 1.02 Code of Conduct

The following code of conduct applies to all participants in activities hosted, supported, sponsored or engaged in by U.S. Figure Skating including but not limited to competitions, exhibitions and training camps:

I recognize that my participation in all activities hosted, supported, sponsored or engaged in by U.S. Figure Skating, including but not limited to competitions, exhibitions and training camps, is an honor and privilege that carries certain responsibilities. I agree to fully abide by the rules and guidelines set forth by U.S. Figure Skating or its properly designated agents. As a precondition to participation in activities hosted, supported, sponsored or engaged in by U.S. Figure Skating, I will adhere to the following tenets in good faith:

- A. I will exhibit the highest standards of fairness, ethical behavior and genuine good sportsmanship in all of my relations with others.
- B. I will not damage public or private property. I understand that I may be held financially responsible for damage deemed to be wantonly or willfully executed on my part, and that I may be subject to disciplinary action by U.S. Figure Skating.
- C. I will not use or possess illegal drugs, and I will not engage in criminal activity. I understand that, if I am found to use or possess illegal drugs, or if I am found to engage in any criminal activity during any activity hosted, supported, sponsored or engaged in by U.S. Figure Skating, I may be subject to criminal penalties as well as penalties imposed by U.S. Figure Skating.
- D. I will adhere to the rules of U.S. Figure Skating and the host organization at all



activities hosted, supported, sponsored or engaged in by U.S. Figure Skating.

E. I will comply with all applicable anti-doping rules including, but not limited to, ISU and USADA anti-doping rules.

F. I will conduct myself in a manner not detrimental to the welfare of figure skating. I understand that my actions reflect on U.S. Figure Skating and the sport of figure skating both positively and negatively. I understand that if my acts, statements, or conduct are considered detrimental to the welfare of figure skating by the appropriate authority, I may be subject to penalties imposed by U.S. Figure Skating pursuant to GR 1.04.

G. I understand that the penalties that may be imposed may include, but are not limited to, loss of future international selections, loss of financial support from U.S. Figure Skating and its Memorial Fund, and loss of participation in activities hosted, supported, sponsored or engaged in by U.S. Figure Skating.

H. I understand that all disciplinary proceedings will be conducted pursuant to Article XXV, Section 3, of the U.S. Figure Skating bylaws, and that my rights and remedies are derived there from. **Unsafe or Discourteous Behavior:**

Unsafe or discourteous behavior of any kind will not be tolerated.

For more information on Ice Usage and Etiquette Guidelines, refer to the SafeSport webpage.

Codes of Conduct

A code of conduct is a set of standards describing the behavior we expect of our own members especially when serving in different capacities within the organization – skater, parent, coach, official, or board member. It is meant

to clarify our mission, values and principles, and linking them with standards of conduct we expect from our members.

U.S. Figure Skating encourages all member clubs and programs to develop and implement codes of conduct for its members. Below are

examples for clubs and programs to use in creating, implementing and enforcing their own codes of conduct for skaters, parents, coaches, and board members.

The following are suggested approaches to addressing offenses to the codes of conduct depending upon the seriousness of the offense. Adhere to the conflict resolution process should be outlined in the club's bylaws.

Violations and the manner in which they will be dealt with:

Violations of any tenets will be addressed at the time they occur depending upon the seriousness of the offense by a member of the club board of directors following the procedures outlined in the conflict resolution or grievance process.

First offense:

Club member will be addressed verbally (in private) regarding the violation.

Second offense:

If there is a second violation, the member will be removed from the activity and given a written warning. A face-to-face meeting with the member and/or member's parent or legal guardian may be in order.

Repeated offenses:

If the member continually violates any tenet of the code of conduct, repeat offenses will be taken very seriously by the club board of directors. Discipline may include loss of club privileges for extended periods, and/or revocation of club membership.

ERFSC Code of Conduct Agreement Form

I, _____
[member's name printed], have read the Code of Conduct, and agree to uphold all guidelines and tenets of this document.

Skater's signature if 18 years or older (Date)

Parent's or Legal Guardian's signature if under 18 years of age (Date)



2023 - 2024
Elk River Figure Skating
Volunteer Requirement Information

Members of the Elk River Figure Skating Club (ERFSC) are required to participate annually in our Club volunteer efforts as part of their membership. Volunteers are necessary to ensure a successful season for our skaters. We rely on parent volunteers to help keep our club successful.

WHO IS REQUIRED TO PARTICIPATE?

All members of ERFSC are required to participate annually (June 1 – conclusion of the annual ice show) in our volunteer efforts, except as indicated below.

- Associate, Collegiate, Coaches (unless they have skater(s) that are members) have no volunteer requirement. If the skater/coach listed above chooses to make efforts above and beyond it would be greatly appreciated by ERFSC members.
- Board members are not required to fulfill additional volunteer time due to the amount of time performing board duties.
- New members who apply after February 1 of the current membership year.

WHAT IS THE REQUIREMENT?

- Every skater is required to submit a volunteer deposit check for \$250.00 (\$125 for introductory member/\$300 for Family Membership) prior to the season starting.
 - We will hold the check until your volunteer time is fulfilled or until the end of May 2024. **If you have not fulfilled volunteer hours by that time, the FULL deposit check will be cashed by May 31.**
 - You can indicate that you will not be fulfilling the required 16 (8 for introductory/24 max for Family) hours by stating “Opt Out of Volunteering” on the memo line of the check, and we will cash the check immediately. No refunds will be given once the check is cashed. *Note: This does not exempt you from the required volunteering in the event ERFSC hosts a skating competition or other events required by the club.
- Volunteer requirements are 16 (8 for introductory member/24 max for Family) hours per skater with an hourly cap requirement per family of 24 hours.
 - and -
- In the event that ERFSC hosts a skating completion, each family will be required to volunteer in the preparation of the competition and/or during the competition. This volunteer time is in addition to the required 16 (8 for introductory/24 max for Family) hours. The required volunteer hours will be determined by the type and length of the competition.
- You are responsible for tracking your hours on <https://signup.com/> and notifying the Volunteer Liaison if discrepancies are found.

Volunteer Check Submission:

- Checks are to be submitted along with the annual membership packets. Checks must be postdated **05/01/2024** and have a phone number or email listed.
- **Skaters will not be allowed to begin contract ice until the Volunteer deposit check is turned in.**

Elk River Figure Skating Club (ERFSC)
PO Box 639
Elk River, MN 55330

Volunteer Information Sheet for Parents

****Please provide us a little information so we can have an idea of strengths and passions of our members**

Parent/Guardian Member Name: _____

Address: _____

City, State, Zip: _____

Telephone: Day _____ Evening _____

E-mail: _____

Please check off special skills or areas of expertise:

- | | | |
|--|--|---|
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Marketing (programs) | <input type="checkbox"/> Camp |
| <input type="checkbox"/> Technology | <input type="checkbox"/> Public relations | <input type="checkbox"/> Holiday Recital Spring |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Business | <input type="checkbox"/> Show Parties/Social |
| <input type="checkbox"/> Legal | <input type="checkbox"/> Management/administration | <input type="checkbox"/> Events |
| <input type="checkbox"/> Human resources | <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Medical/Safety |

Professional background:

- | | | | |
|--|---|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> For-profit business | <input type="checkbox"/> Nonprofit organization | <input type="checkbox"/> Government | <input type="checkbox"/> Other: _____ |
|--|---|-------------------------------------|---------------------------------------|

Please check off or list at least two areas that you would be willing to volunteer for on behalf of the Club.

- | | |
|--|--|
| <input type="checkbox"/> Fundraising Committee / Event | <input type="checkbox"/> Board Member |
| <input type="checkbox"/> Parade Organizer | <input type="checkbox"/> Music |
| <input type="checkbox"/> Banquet Committee | <input type="checkbox"/> Exhibition |
| <input type="checkbox"/> Holiday Show | <input type="checkbox"/> Social Media |
| <input type="checkbox"/> Website | <input type="checkbox"/> Competition Committee |
| <input type="checkbox"/> Apparel | <input type="checkbox"/> Competition Event |

Other areas:

- 1.
- 2.

Family information: (please tell us about your family, skating experience, etc)

Other affiliations:

Other information you would like us to know about you that would be helpful to us in matching your skills and interests with the needs of the club?

2023 - 2024
Elk River Figure Skating Club
Fundraising Club Information

Members of the Elk River Figure Skating Club (ERFSC) are required to participate annually in our Club fundraising efforts as part of their membership. Proceeds from our fundraisers are used to help subsidize ice costs, fund social activities, seminars, etc., which benefits all club skaters.

WHO IS REQUIRED TO PARTICIPATE?

ALL members of ERFSC are required to participate annually in our fundraising effort, EXCEPT as indicated below.

- Associate, Collegiate, and Coaches (unless they have skater(s) who are members) have no fundraising requirements. If the skater/coach chooses to make efforts above and beyond it would be greatly appreciated by ERFSC members.
- A new member who applies after February 1 of current membership year.

WHAT ARE THE FUNDRAISERS?

ERFSC typically offers several fundraising options annually. Each is at different times during the year to offer flexibility in the type of sale and timing of sales. Fundraising could also consist of service. Some of the fundraisers we have done in the past years - Plants (flowers, wreaths), Fruit, Raffles, Pizzas, Pies, and Popcorn, Service – Cub brat stand, Pizza Ranch, Ice Show Ad Sales.

*Additional fundraisers may be offered for equipment, seminars, and other services/items that benefit the skaters, coaches and families. These will be determined during the year and communicated to all club members. We ask each family to participate past their goal for \$150 if possible.

Also, members are encouraged to utilize the Scrip Fundraiser Program. This program provides families the opportunity to support their skater(s) and the Club. Scrip is a gift card fundraiser program that allows gift cards to be purchased online with a portion of the amount given back to the Club. Skaters will receive 75% of the dollars earned towards contract ice expenses and the remaining 25% will be used by the Club for administrative costs and to be used toward club expenses.

WHAT IS THE MINIMUM ANNUAL FUNDRAISING REQUIREMENT?

- Each club member is responsible for raising \$150 (in profit) per fundraising year (Introductory members \$75 and each subsequent skater \$75). The fundraising year coincides with the club's membership year. Profit for each fundraiser is pre-determined by the fundraising committee prior to sending out the communication of the fundraisers to the membership.

Direct donations or sponsorships can be used towards your fundraising requirement. Some employers match donations to non-profit and not-for-profit organizations. These funds count toward your requirements as well.

- Every skater is required to submit a fundraising deposit check for \$150.00 (\$75 for introductory member and \$75 for each subsequent skater) prior to the season starting.
 - We will hold the check May 1, 2024 when it will be cashed if the fundraising goal is not made.
- **Fundraising Check Submission:**
 - Checks are to be submitted along with the annual membership packets. Checks must be postdated **5/01/2024** and have a phone number or email listed.
 - **Skaters will not be allowed to begin contract ice until the Fundraising deposit check is turned in.**

U.S. FIGURE SKATING

SAFESPORT COMPLIANCE REQUIREMENTS

U.S. Figure Skating requires individuals it, or its member clubs, formally authorizes, approves or appoints (1) to a position of authority over, or (2) to have regular contact with athletes to have successfully completed a background check with a green light finding prior to participating in and/or preparing for U.S. Figure Skating-related activities.

COVERED INDIVIDUALS REQUIRED TO COMPLETE SAFESPORT TRAINING AND BACKGROUND CHECK (Must be 18 years or older as of July 1, 2019)		
ASSOCIATED WITH ACTIVITIES OVERSEEN BY U.S. FIGURE SKATING*	ASSOCIATED WITH ACTIVITIES OVERSEEN BY MEMBER CLUBS**	COACHES AND OTHER INDIVIDUAL PROFESSIONALS***
<ul style="list-style-type: none"> U.S. Figure Skating staff. U.S. Figure Skating-hired independent contractors and/or vendors who have regular contact with Athletes. U.S. Figure Skating Board Members. U.S. Figure Skating Committee Chairs. U.S. Figure Skating Officials. Adult Participants appointed to travel with Team USA: <ul style="list-style-type: none"> Faculty, staff, chaperones and lead volunteers for U.S. Figure Skating training camps. Volunteer medical staff supporting U.S. Figure Skating national or international events. S.T.A.R.S. anchors. <p><i>*U.S. Figure Skating responsible for cost of background checks</i></p>	<ul style="list-style-type: none"> All volunteers in any sanctioned events or club activities who have regular contact with Athletes. Team Managers / Team Service personnel for synchronized skating and theatre on ice teams. Locker room volunteers for all competitions, ice shows, club events, programs, etc. Club SafeSport Compliance Chairs. <p><i>**U.S. Figure Skating is responsible for the cost of background checks for one SafeSport Compliance Chair per club. The club/individual is responsible for the cost of all others in this category.</i></p>	<ul style="list-style-type: none"> All coaches who are U.S. Figure Skating Members. Adult partners assisting in pair or dance tests with Minor Athletes. All registered Learn to Skate USA instructors, coaches and directors. Any professional service provider (i.e., sport psychologist, nutritionist, choreographer, etc.) wishing to obtain a credential for a U.S. Figure Skating-sanctioned event. Adult Athletes who are Covered Individuals. <p><i>***Those listed in this column are responsible for cost of background checks.</i></p>

SafeSport training and background checks

SafeSport training and background checks are accessed through the U.S. Figure Skating Members Only site, through the process below. If you need further instruction, please view the SafeSport compliance webinar available on Members Only.

For those with a U.S. Figure Skating Membership Account

- Log into your **Members Only** account at usfsaonline.org.
- Click red bar: "Your member compliance is NOT COMPLETE," or the U.S. Figure Skating SafeSport icon (second from left)
- All compliance items are in the blue box that will appear on the screen.
 - For **SafeSport Initial Training**, click red "BEGIN" button.
 - Enter your member number.
 - Validate the information is yours.
 - Complete the Account Setup, create a password.
 - You will need access to the email address entered to validate the email before you can begin the training.
 - For a **Background Check**, click the red "BEGIN" button.
 - You will be required to validate your information before being sent to the National Center for Safety Initiatives in a new window. Based on your role, if you are directed to payment, it must be collected before you can begin the background check.
 - Please have your Social Security Number, past addresses and driver's license available.

TROUBLESHOOTING: *If you are not directed to the NCSI site to complete a background check, or to the U.S. Center for SafeSport to complete the SafeSport training, the pop-ups on your internet browser may be blocked. Please enable pop-ups and try again.*

For those without a U.S. Figure Skating Membership Account

- Go to the Members Only site
- Click "Non-Member? Create Account" link.
- Enter profile information and set a password on following page.
- Click the U.S. Figure Skating SafeSport icon.
- All compliance items are in the blue box at the top of the page. Follow steps "a" and "b" from above to complete the SafeSport training and NCSI background check.

PLEASE NOTE: *It can take up to 48 hours to receive updated compliance status information regarding the SafeSport Training. It takes 5-10 business days for the NCSI background check to be completed, with an additional 1-2 business days for the updated compliance status to appear on your Member Profile.*

Clubs Leadership can track all members' compliance through:

- Event Management System (EMS), if using for competition registration.
- The Club Management menu on Members Only: Search, select and filter to check the compliance of coaches, officials and club members you are inviting to coach, officiate or volunteer at a club event or activity.