



Elk River Figure Skating Club Board of Directors

Furniture and Things Community Event Center

Wednesday, July 12, 2023, 6:00-7:30 PM

AGENDA

1. CALL TO ORDER (President/Vice President)
2. ROLL CALL (quorum = majority of existing Directors)
3. APPROVAL OF AGENDA (unanimous additions/deletions required)
4. APPROVAL OF LAST MONTH MINUTES
5. Open Microphone
 - An opportunity for guests to provide comments and feedback to the Board regarding items not on the agenda. Information provided in Open Microphone will not be discussed by the board; rather, the information will be scheduled for discussion at a future meeting.
6. President's Report - Kara
7. Secretary's Report – Cindi
8. Treasurer's Report – Curt
9. Membership Chair – Heather
10. SafeSport Chair – Tim
11. Test Chair–Kara
12. Fundraising Chair– Michelle
13. Volunteer Chair-
14. Synchro – Tim
15. OLDBUSINESS
 - A. Website
 - B. Fall Ice
 - C. Off Ice Equipment
16. NEWBUSINESS
 - A. Camp/Competition Committee
 1. Camp/Competition Chair
 - B. Skate/Dress Sale
 - C. Interview with Aubrey McDonald
17. OTHER BUSINESS
 - A. Future Agenda Item
 - B. Adjournment

Meeting Protocol

- No sidebar discussions
- No interruptions
- State your concern
- Ensure you understand
- Don't take things personally
- Adhere to time limits
- Come prepared
- Ensure all are heard
- NO discussing how votes were given
- NO cell phones

Elk River Figure Skating Board of Directors

Furniture & Things Event Center

July 12, 2023 6 PM CST

Present – Voting Members: Kara Walker, Liz Koepp, Cindi Rose, Curt Dehn, Tim Dunlap, Anthony Larson, Michelle Nelson

Present – Non-Voting Members: Heather P

Absent: Karmyn Larson, Jody

Guests: No guests

1. Opening of the Board of Directors Meeting

- a. Kara Walker **called the meeting to order @ 6:05 PM**
- b. Cindi Rose took **attendance and a quorum was confirmed: Yes**
- c. **Cindi motioned to approve July's agenda, Tim Dunlap second**
 - i. **Board vote: Approved agenda**
- d. **June minutes motioned to approve by Curt Dehn, Tim Dunlap second**
 - i. **Board vote: Approved July minutes**

2. Open Microphone: Nothing

3. President's Update: Kara

- a. April minutes had not been approved by the board as of July 2023.
 - i. April minutes: Curt Dehn made motion to approve, Anthony Larson 2nd
 - ii. April minutes voted on: approved
- b. USFSA test names were changed and became effective July 1, 2023
 - i. Moves In The Field have been renamed: Skating Skills Tests
 - ii. Free Skate has been renamed: Singles Tests
 - iii. Pattern Dance, Free Dance, and Pairs remain the same
 - iv. Testing certificate format changed

4. Secretary's Report: Cindi

- a. May minutes were emailed for approval which was completed via email vote.
 - i. May minute distribution: Anthony Larson, Tim Dunlap, Curt Dehn, Jody, Liz Koepp, Cindi Rose, Karmyn Larson, and Michelle Nelson, Jody, and Kara Walker
 - ii. Jody made the motion to approve the May minutes
 - iii. Tim Dunlap 2nd the motion
 - iv. Motion to approve: Passed
 - v. May minutes up on ERFSC website
 - vi. Where are the other minutes for 2023? President's report
- b. Off Ice Harness Replacement
 - i. Kara received a quote to replace the bent bar and rope for the off-ice harness; \$245 plus shipping.
 - ii. Kara sent an email to: Anthony Larson, Tim Dunlap, Curt Dehn, Cindi Rose, Liz Koepp, Karmyn Larson, Michelle Nelson, Kara Walker, and Jody.
 - iii. Kara motioned to purchase the replacement bar and rope.
 - iv. Jody 2nd the motion.
 - v. Motion email vote: passed

5. Treasurer's Report: Curt

- a. Financials were emailed prior to this meeting.
- b. June ended in the red is \$1590.69
- c. FY21 overview for ref sent out
 - i. June 21 – June 22: FY22 with \$8K loss
 - ii. June 22 – June 23 FY23 ended in the green \$12,549.30
- d. Quick Book – sending this year's financials to accountant
 - i. July's reports will be done with Quick Books on the desktop version and then move to Quick Books online
- e. 15 month CD maturing Aug 17 - \$15,645. Make a decision on the CD at August meeting
 - i. 5 month – 5.05%
 - ii. 15 month 4.93%
- f. Checking ~ \$10K, Savings ~ \$28K
- g. Refunding skaters due to the time change error on 6/29
 - i. 6 skaters refund at \$18
- h. Insurance is coming due – American Specialty
- i. Volunteer Checks – the majority of the members completed their volunteer hours.
 - i. Kara will send a list to Curt the members that fell below the required volunteer hours
 1. Communication will go out to those members
 - ii. **Curt motioned to void all volunteer checks, Anthony 2nd – vote to approve - passed**

6. Membership Chair: Heather

- a. 47 members registered, 1 in process for a total of 48 members
- b. Fundraising checks need to be turned
- c. Coaches memberships – Tara, Natalie, Kara, Mckenna, Heidi, Shannon, Kiera (Jr coach), Annie Givens, and Halaina, Aubrey (upon approval as a Jr Coach).

7. SafeSport Chair: Tim

- a. Christine Minke was the previous SafeSport Chair
- b. All members need to login and do SafeSport and background checks
- c. Red/Green indicate the compliance status of the member

8. Test Chair: Kara

- a. Laura to get a test date in August for in person testing. Will send out the date as soon as it is confirmed.

9. Fundraising Chair: Michelle

- a. Pizza Ranch – Monday (LTS) 4-8 PM, 12 and over, need 10 people
 - i. 10% of sales between 4-8 PM
 - ii. Do informational tents that can be placed on tables.
 - iii. Pamphlets with info on ERFSC, Opulence, and LTS
 - iv. Coordinate date with Fall ice/LTS times
- b. Bag Tournament include a silent auction and dinner/food.
 - i. Jason Lockler (Grace's dad) – may be a good place to start checking with The Buff.
- c. American Legion – electronic horse racing
- d. Pull tabs may need a dedicated person to manage.
 - i. Gambling license may be required
- e. ER Hockey Association suggested that Opulence send the Opulence sponsorship letter to the association.
- f. Eagles Club (Fraternal Order of Eagles)
- g. Kona Ice – selling ices

10. Volunteer Chair: Karmyn not present – no report

11. Opulence Synchronized Skating : Tim

- a. 18 signed Opulence contracts
- b. 2 team building events have taken place and upcoming fundraiser is at the ERX Motor Park
- c. Practice starts in August
- d. Meeting to plan the Opulence fun/event calendar

12. Old Business

- a. Website
 - i. Membership forms updated on the website
 - ii. June minutes will be placed up on the website soon
 - iii. Use club emails and not personal emails
- b. Fall Ice
 - i. Received feedback from coaches on LTS Monday nights.
 - ii. No Fall ice schedule as of yet. Arena should be sending out ice schedule for the year soon.
- c. Off Ice Equipment
 - i. Tara has requested off ice equipment (yoga blocks, ankle weights, and a few other things).
 - ii. Looking into some type of storage for the ERFSC to store off-ice equipment and other items used for shows.
 - iii. The new harness rope/poles are in place. A video was created to show how to use the harness. Aubrey will be trained on how to use the harness upon approval as a Jr. coach.

13. New Business

- a. Camp/Competition Committee
 - i. Camp/Competition Chair
 1. Camp and competition committees can meet and have the chairperson report back to the board or send a monthly report to the board.
 2. Ideas discussed the coaches that ERFSC would like to have at the camps.
 - a. Shelia for off-ice and harness, Sandra, and Garret
- b. Skate/Dress Sale
 - i. Will need a chairperson to manage the skate/dress sale. An email will go out to the club members seeking to fill this position which would count towards club volunteer hours.
 - ii. Skate/Dress Sale to be offered 2 times during the season; around the Holiday show and one other time.
- c. Interview with Aubrey McDonald
 - i. Aubrey's skating background: skating for 7 years, LTS coach and Aspire volunteer. Personal accomplishments include MITF Juvenile and Free Skate Juvenile, volunteer both individual and in small groups. Just started the LTS hockey classes. Danced for 5 years. Going to be a junior high school. Goal is to be coach long term post high school. Passed Free Skate 5 and working on Free Skate 6. The Axel is left to accomplish to pass FS6. Interested in coaching any age group. Tara will be Aubrey's mentor. Aubrey would be able to coach MITF up to pre juv, basic levels 1 through 6 with LTS. Aubrey likes larger groups 9 – 11 skaters. Older kids at Basic 1 level was a favorite.
 - ii. **Motion made to approve Aubrey as a Jr Coach made by Cindi Rose, Tim Dunlap 2nd. Vote to approve: passed**

14. Other Business: None

15. Closing Announcements and Adjournment

- a. The next regular scheduled business meeting of the board will be in person at Furniture & Things Community Event Center on **August 9, 2023 from 6:00 to 7:30 PM.**
- b. Meeting concluded at 7:33 PM.

Submitted,
Cindi Rose
ERFSC Secretary