



Elk River Figure Skating Club Board of Directors

Furniture and Things Community Event Center

Tuesday, November 14, 2023, 6:00 - 7:30 PM

AGENDA

1. CALL TO ORDER (President/Vice President)
2. ROLL CALL (quorum = majority of existing Directors)
3. APPROVAL OF AGENDA (unanimous additions/deletions required)
4. APPROVAL OF LAST MONTH MINUTES
5. Open Microphone
 - An opportunity for guests to provide comments and feedback to the Board regarding items not on the agenda. Information provided in Open Microphone will not be discussed by the board; rather, the information will be scheduled for discussion at a future meeting.
6. President's Report - Kara will email the board her update.
7. Secretary's Report – Cindi
8. Treasurer's Report – Curt
9. Membership Chair – Heather
10. SafeSport Chair – Tim
11. Test Chair–Kara will email the board her update
12. Fundraising Chair– Michelle
13. Volunteer Chair- Karmyn
14. Synchro – Tim
15. TCFSA Delegate(s): Tara/Cindi
16. Coach Liaison – Heather
17. Website – Anthony
18. OLDBUSINESS
 - A. Camp/Seminar: Karmyn
 1. Camp/Seminar – March 23, 2024
 - B. Holiday Exhibition – December 10 (on the website club calendar) – Chair: Liz
 - C. Spring Show – May 4, 2024, New date TBD – Chair: Kara will email board her update
19. NEWBUSINESS
 - A. Summer Contract 2024: to discuss in 2024 (place holder so it doesn't get lost)
 1. Ice dance class, synchro camp, power edge class
20. OTHER BUSINESS
 - A. Future Agenda Item
 - B. Adjournment

Meeting Protocol

- No sidebar discussions
- No interruptions
- State your concern
- Ensure you understand
- Don't take things personally
- Adhere to time limits
- Come prepared
- Ensure all are heard
- NO discussing how votes were given
- NO cell phones

Elk River Figure Skating Board of Directors

Furniture & Things Event Center

November 14, 2023 6:00 – 7:30 PM CST

Present – Voting Members: Liz Koepp, Cindi Rose, Curt Dehn, Tim Dunlap, Karmyn Larson, Michelle Nelson, Anthony Larson

Present – Non-Voting Members: Heather P.

Absent: Kara Walker

Guests:

1. Opening of the Board of Directors Meeting

- a. Liz Koepp called the meeting to order 6:00 PM
- b. Cindi Rose took attendance and a quorum was confirmed: Quorum has been met
- c. Karmyn motioned to approve the agenda, Tim 2nd
 - i. Board vote: approved
- d. Karmyn motioned to approve October's minutes, Tim 2nd
 - i. Board vote: approved

2. Open Microphone:

3. President's Update: Kara – No update

4. Secretary's Report: Cindi – No update

5. Treasurer's Report: Curt

- a. Emailed a format generated from QB. The report included 3 sections; the entire club including Opulence, ERFSC, and the 3rd is Opulence only.
- b. Ice bill went up due to Opulence having 2 nights of ice
- c. Holiday/Spring – extra ducks may be needed for chuck a duck. Last year all the ducks were used and we could have sold more.
- d. We have not received a check from Culver's as of yet for the Opulence fundraiser.

6. Membership Chair: Heather

- a. No new members
- b. We may have a new skater for Aspire
- c. Liz suggested doing a welcome packet and some type of welcome links on club website.

7. SafeSport Chair: Tim – no update

8. Test Chair: Kara – no update

9. Fundraising Chair: Michelle – no update

10. Volunteer Chair: Karmyn

- a. Holiday Show, December 10th – locker room attendants no one has volunteered as of yet.
 - i. Need background check and Safe Sport for locker room attendants
 - ii. Dress sale proceeds can be donated or goes to seller

11. Opulence Synchronized Skating : Tim

- a. Tara is preparing team contracts for next year and would like to know the following:
 - i. Summer contract more classes. Three synchro classes or at least 2 synchro classes and a dance class during LTS. Tara would like to know soon or she will book team summer ice.
- b. This information is important in order to have contracts ready to go out at the time of tryouts in March.

12. TCFSA Delegate(s): Tara/Cindi

- a. Small group discussions on TCFSC competition proposal scheduled for 10/26/2023.
 - i. Tara and I will be attending this small group discussion
 - ii. An email was sent out to coaches and board on 10/7/2023 to collect any questions regarding this topic that we can bring to the discussion.

13. Coach Liaison: Heather

- a. Coaches meeting after LTS on Monday – November 6, 2023
- b. Updating coaches page on website was discussed
- c. Holiday show email should not go out until after Granite City competition. Not fair to skaters competing at Granite City for music selection.
- d. Next meeting set for coaches meeting on January 11, 2024
- e. Testing during contract ice – what are the club policies?
 - i. Create a club policy for virtual tests

14. Website – Anthony

- a. Holiday show flyer on the website
- b. Opulence sponsors up on website
- c. Winter contract needs to be uploaded

15. Old Business

- a. Camp/Seminar – March 23, 2024
 - i. New proposal – Olympic coach has been added to the Season of Skating.
 - 1. With the additional cost the total is is \$5802
 - 2. Makenna supports this new proposal and has skated at seminars with Robert Tebby in Canada. Fun environment. Coaches will also learn from participating in this seminar.
 - 3. Option for skaters to do private lessons.
 - 4. Place skaters in similar groups based on highest level of skills for jumps, spins, power/edges, artistry, etc.
 - 5. Move to vote on this proposal outside of this board meeting or at December board meeting.
- b. Holiday Exhibition – December 10, 2023
 - i. Dress rack – may have one
 - ii. Crafts – gnomes and ornaments and cards for the nursing home
 - 1. **Curt motions to approve \$150 budget for holiday show crafts and paper supplies, Karmyn 2nd**
 - a. **Board vote: approved**
 - iii. Food for the holiday show – would like to do a pot-luck
 - iv. ERFSC banner: No clear direction if one is being made or ordered prior to Holiday show.
 - v. What about the Santa beard? Need to buy a Santa beard?
 - 1. **Liz motion to buy a Santa beard for \$50, Tim 2nd**
 - a. **Board vote: approved**
- c. Spring Show – May 4, 2024, new date Friday, May 10, 2024

16. New Business:

- a. Summer contract 2024: to discuss in 2024 (place holder so it doesn't get lost)
 - i. Ice dance class, synchro camp, power edge class
 - ii. This was discussed during the synchro update by Tim.

17. Future Agenda Items:

- a. Volunteer of the year award, skater of the month, Star Chart, Axel Club

18. ERFSC Newsletter: Liz will be sending an email about getting info for each board position summary.

19. Closing Announcements and Adjournment

- a. The next regular scheduled business meeting of the board will be in person at Furniture & Things Community Event Center on **Tuesday December 12, 2023 from 6:00 to 7:30 PM.**
- b. **Meeting concluded at 7:40 PM.**

Submitted,
Cindi Rose
ERFSC Secretary